

**MINUTES OF THE REGULAR PLANNING COMMITTEE MEETING OF THE CITY OF NORTH BATTLEFORD HELD VIA ZOOM AND IN COUNCIL CHAMBERS, MONDAY, OCTOBER 17<sup>TH</sup>, 2022 COMMENCING AT 5:15 P.M.**

**MEMBERS PRESENT:** Deputy Mayor Ross MacAngus  
Councillors Kelli Hawtin  
Thomas Ironstand  
Greg Lightfoot  
Kent Lindgren  
Len Taylor

**REGRETS:** Mayor David Gillan

**ADMINISTRATION PRESENT:** Randy Patrick, City Manager  
Stacey Hadley, City Clerk  
Brent Nadon, Director of Finance  
Lindsay Holm, Director of Protective Services  
Cheryl DeNeire, Director of Parks & Recreation  
Stewart Schafer, Director of Operations  
Seton Winterholt, Fleet & Maintenance Manager  
Trevor Grey, Equipment Supervisor  
Jeff Blanchard, Environmental Manager

**OTHERS PRESENT:** Brad Swiftwolfe, Executive Director, BRCC  
Tom Howard, Coordinator, BRCC

Deputy Mayor MacAngus called the meeting to order at 5:15 p.m.

**AGENDA**

16/22 BE IT RESOLVED That the Planning Committee Agenda for October 17<sup>th</sup>, 2022, be approved.

Moved by Councillor Lightfoot  
CARRIED



## MINUTES

17/22 BE IT RESOLVED That the Minutes of the Planning Committee Meeting held June 20<sup>th</sup>, 2022, be adopted.

Moved by Councillor Hawtin  
CARRIED

## DELEGATIONS

### BATTLEFORDS REGIONAL COMMUNITY COALITION

Re: BRCC Update

Tom Howard was in attendance to introduce Brad Swiftwolfe as the first Executive Director of the BRCC and noted that the BRCC will be engaging with Indigenous and non-Indigenous communities regarding the current state of and future possibilities for health, education and recreation service delivery in the region through the BRCC's Sharing a Vision initiative.

Tom Howard also noted the work the BRCC is doing on the Regional Emergency Management Plan in partnership with multiple regional stakeholders and that they continue to work on bringing additional anti-racism workshops to the region.

*B. Swiftwolfe and T. Howard left the meeting at 5:33 p.m.*

## NEW BUSINESS

### CITY MANAGER

Re: Service Tracker

The City Manager demonstrated the City's request for service software available on the City of North Battleford's website and discussion was held regarding the types of requests suitable for City Council to submit through the online tracking system versus the types of requests that should be submitted directly to the City Manager by City Council.

### DIRECTOR OF OPERATIONS

Re: AMI Project Update

The Environmental Manager provided an update regarding the AMI Smart Water Meter changeover project noting a 98.7% completion and advising that 94 of the 104 outstanding residential properties have had a disconnected water service for longer than 12 months.



The Environmental Manager also noted that 15 water meter bypasses were discovered during the changeover project, that bypasses are a contravention to the Waterworks Bylaw No. 1706, and that Administration continues to work with local properties to remedy outstanding contraventions.

Re: Fleet Optimization Study

The Manger of Fleet and Maintenance was in attendance to review the City's Fleet Optimization Study noting that the study makes recommendations based on maintaining and sustaining the City's current fleet and that the fleet consists of all City owned vehicles and equipment.

Discussion was held regarding electric vehicles, charging stations and potential risks surrounding the use of electric vehicles during power failures.

*S. Winterholt and T. Grey left at 6:20 p.m.*

**DIRECTOR OF PARKS & RECREATION**  
Playground Renewal and Expansion Program

The Director of Parks & Recreation was in attendance to present the Playground Renewal and Expansion Program report and review the City's current playground inventory, assessments, and recommendations for future maintenance and expansion.

*The Committee recommended including future costs associated with playground maintenance, expansion and replacement in the long-term capital plan.*

**CORRESPONDENCE – None**

**REPORTS – None**

**INQUIRIES**

Discussion was held regarding various inquiries of Council.

**NEXT MEETING DATE – Monday, November 21<sup>st</sup>, 2022, commencing at 5:15 p.m.**

**IN CAMERA**

There was no In Camera Session held during this meeting.



**ADJOURNMENT**

18/22 BE IT RESOLVED That the meeting adjourn at 6:47 p.m.

Moved by Councillor Taylor  
CARRIED

