

**MINUTES OF THE REGULAR PLANNING COMMITTEE MEETING OF THE CITY OF
NORTH BATTLEFORD HELD VIA ZOOM, TUESDAY, FEBRUARY 22ND, 2022
COMMENCING AT 5:15 P.M.**

MEMBERS PRESENT:

Mayor D. Gillan

Councillors K. Hawtin
T. Ironstand
G. Lightfoot
K. Lindgren
R. MacAngus
L. Taylor

**ADMINISTRATION
PRESENT:**

Randy Patrick, City Manager
Dustin MacDonald, Acting City Clerk
Jennifer Niesink, Director of Corporate Services
Brent Nadon, Director of Finance
Lindsay Holm, Director of Protective Services
Cheryl DeNeire, Director of Parks & Recreation
Daniel Aucamp, IT Coordinator

Deputy Mayor Lindgren called the meeting to order at 5:28 p.m.

AGENDA

01/22 BE IT RESOLVED That the Planning Committee Agenda for February 22nd, 2022, be approved.

Moved by Councillor Hawtin
CARRIED

MINUTES

02/22 BE IT RESOLVED That the Minutes of the Planning Committee Meeting held November 15, 2021, Special Planning Committee Meeting held November 18, 2021, and Special Planning Committee held December 8, 2021, be adopted.

Moved by Councillor Lightfoot
CARRIED



DELEGATIONS

PERRY GROUP CONSULTING

Re: City of North Battleford Information Technology Master Plan

Brian Whitelaw detailed the City of North Battleford Information Technology (IT) Master Plan objectives, noting that IT needs to have a corporate wide view.

The presentation highlighted the importance of technology training for IT security, budgeting appropriate funds to the IT budget and the need to invest in enterprise resource planning (ERP) software. Mr. Whitelaw also noted the investment in ERP software would likely be offset by increased efficiencies organizationally.

The Committee recommended formally approving the Information Technology Master Plan during an upcoming Regular Council Meeting.

Daniel Aucamp and Perry Group Consulting left the meeting at 6:16 pm

TOM HAUBOLT AND KIM MORRISON, BRETT WILSON FOUNDATION

Re: Asset Mapping in the Battlefords

The delegation provided Council with information regarding their asset mapping project, being the Battlefords Community Project advising that the goal of the project is to identify community assets to better coordinate community planning efforts and avoid duplication. It was noted that the project is funded in part by the Tamarack Group of Ontario and that similar projects have been successful in other cities across Canada.

The Committee recommended that the City Manager be the contact person with respect to the group.

Councillor Taylor left the meeting at 6:54 pm

CORRESPONDENCE – None

REPORTS – None

UNFINISHED BUSINESS – None



NEW BUSINESS

DIRECTOR OF FINANCE

Re: Investment Policy Update

The Director of Finance reviewed the proposed amendments to the Institutional Investment Policy (Bylaw No. 2056) and noted that Finance met with the RBC Wealth Management team to establish the recommended amendments to the policy.

Discussion was held regarding the short-term portfolio, the earnings of the short-term portfolio over the last year and the benefits a moderate term portfolio could provide.

The Committee recommended the proposed amendments to the Institutional Investment Policy be forwarded to the next Regular Council Meeting for formal approval.

INQUIRIES

Discussion was held regarding various inquiries of Council.

NEXT MEETING DATE – Monday, March 21st, 2022, commencing at 5:15 p.m.

IN CAMERA

03/22 BE IT RESOLVED That pursuant to Section 94 of the *Cities Act*, Part III of the *Local Government Freedom of Information and Protection of Privacy Act*, and as outlined in the Procedure Bylaw No. 2108, Schedule "A", that the meeting move In Camera at 7:13 p.m.

Moved by Councillor Lightfoot
CARRIED

ADJOURNMENT

04/22 BE IT RESOLVED That the meeting adjourn at 10:25 p.m.

Moved by Councillor Taylor
CARRIED


CHAIR


RECORDING SECRETARY

