



CITY OF NORTH BATTLEFORD

Planning Committee Meeting Agenda

Monday, March 20, 2023, 5:15 PM

Council Chambers, Room 107, Don Ross Centre & Via Zoom

1. AGENDA

- 1.1. Approval of the Agenda for the Planning Committee Meeting of March 20, 2023

2. MINUTES

- 2.1. [Planning Committee Meeting Minutes - February 21, 2023](#)

3. PRESENTATION

4. DELEGATIONS

5. UNFINISHED BUSINESS

- 5.1. The Strides to Better Health Program Request

[For Committee Discussion - The Strides to Better Health Program Request \(AIR-23-016\) - Pdf](#)
[Strides For Better Health Request Letter](#)
[Leisure Services Fees and Charges Policy](#)
[Community Dev Financial Assistance Policy](#)

6. NEW BUSINESS

7. BYLAWS

8. CORRESPONDENCE

- 8.1. PROCLAMATION

[Francophonie Week - March 20 - 25, 2023](#)

- 8.2. ECONOMIC DEVELOPMENT

[Enhancing North Battleford Graphic](#)

9. REPORTS

10. REFERRALS TO COMMITTEES

11. ANNOUNCEMENTS/INQUIRIES

12. NOTICE OF MOTION

13. PUBLIC NOTICE

14. NEXT MEETING

Monday, April 17, 2023, via Zoom and in Council Chambers

15. ADJOURNMENT

BE IT RESOLVED that the meeting adjourn at (TYPE IN TIME) p.m.

**MINUTES OF THE REGULAR PLANNING COMMITTEE MEETING OF THE CITY OF
NORTH BATTLEFORD HELD VIA ZOOM AND IN COUNCIL CHAMBERS,
TUESDAY, FEBRUARY 21ST, 2023 COMMENCING AT 5:15 P.M.**

MEMBERS PRESENT:

Mayor David Gillan

Councillors Thomas Ironstand
Greg Lightfoot
Kent Lindgren
Ross MacAngus
Len Taylor

REGRETS:

Councillor Kelli Hawtin

**ADMINISTRATION
PRESENT:**

Randy Patrick, City Manager
Stacey Hadley, City Clerk
James Johansen, Director Engineering, Planning, Asset
Management & Infrastructure
Margarita Pena, Director of Finance
Stewart Schafer, Director of Operations
Cheryl DeNeire, Director of Parks & Recreation
Lindsay Holm, Director of Protective Services
Jan Swanson, Economic Development Manager
Jeff Blanchard, Assistant Director of Operations
Dustin MacDonald, Communications Administrator
Michelle Horncastle, InnovationPlex General Manager
Mark Keller, WTP/WWTP Superintendent

Deputy Mayor Lindgren called the meeting to order at 5:15 p.m.

AGENDA

07/23 BE IT RESOLVED That the Planning Committee Agenda for February 21st, 2023, be approved.

Moved by Councillor MacAngus
CARRIED

MINUTES

08/23 BE IT RESOLVED That the Minutes of the Planning Committee Meeting held January 16th, 2023, be adopted.

Moved by Councillor Lightfoot
CARRIED

DELEGATIONS – None**UNFINISHED BUSINESS – None****NEW BUSINESS****CITY CLERK****Re: iCompass Meeting Management Software**

The City Clerk presented the new iCompass layout to Planning Committee and advised that training will be forthcoming prior the March 13th, 2023, Regular Council Agenda Package.

DIRECTOR OF FINANCE**Re: Proceeds on Sale of Capital Assets Policy**

The Director of Finance presented draft Proceeds on the Sale of Capital Assets Policy and reviewed past procedure with respect to the sale of capital assets, and discussion was held regarding the internal process required by the proposed policy.

Planning Committee recommended the Proceeds on the Sale of Capital Assets Policy to the Regular Council Meeting for formal approval.

DIRECTOR OF OPERATIONS**Re: SCADA Presentation**

The Water Treatment Plant and Wastewater Treatment Plant Superintendent presented the recently installed Supervisory Control and Data Acquisition Software (SCADA) for the City's water control system and discussion was held regarding the backup inventory of replacement parts, automated startup capabilities, and the ability to access the software from mobile devices.

Re: Traffic Counts – Clements Drive

The Assistant Director of Operations presented the traffic data collected on Clements Drive and it was noted that the average speed was recorded at 38.77 kilometers per hour with few speeding vehicles recorded.

Re: Waterworks Compliance Audit Report

The Assistant Director of Operations presented the recommendations and proposed corrective actions with respect to the City of North Battleford's Waterworks Compliance Audit and discussion was held regarding the opportunities for improvement outlined within the report.

M. Keller left the meeting at 6:23 p.m.

DIRECTOR OF PARKS & RECREATION
Re: 2023 Parks & Recreation Service Fees

The Director of Parks & Recreation presented the proposed Parks & Recreation rate increases for 2023 and discussion was held regarding the rates in similar sized municipalities.

Planning Committee recommended the 2023 Parks & Recreation Service Fees to the Regular Council Meeting for formal approval.

Re: Battlefords Co-op Aquatic Centre Hours of Operation

The Director of Parks & Recreation provided information regarding the current hours of operation for the Battlefords Co-op Aquatic Centre and outlined the staffing requirements associated with operating an aquatic centre, and noted the current challenges associated with recruiting and retaining certified lifeguards.

Councillor G. Lightfoot left the meeting at 6:54 p.m.

Discussion was held regarding the national shortage of lifeguards and the impact of the pandemic on training qualified lifeguards.

Planning Committee recommended that Administration bring back additional information regarding alternative methods to recruit and retain lifeguards to a future meeting.

Re: Battlefords Co-op Aquatic Centre Maintenance and Cleaning Regimen

The Director of Parks & Recreation provided information regarding the daily, weekly, monthly, and annual maintenance and cleaning practices carried out in the Battlefords Co-op Aquatic Centre.

Councillor G. Lightfoot joined the meeting at 7:41 p.m.

Discussion was held regarding the recent update to practices as it relates to preventative maintenance.

Re: Arena Utilization

The Director of Parks & Recreation provided an update regarding the use of the Access Communications and Don Ross Centre Arenas noting that both facilities are booking at 74% capacity during prime booking times, and that the Access Communication Centre is booking at 56% and the Don Ross Centre at 74% during weekdays.

DIRECTOR OF PROTECTIVE SERVICES

Re: City of North Battleford Emergency Plan Review and Alignment

The Director of Protective Services provided an update advising that the City of North Battleford's updated Emergency Management Plan will come to a future Planning Committee for review prior to seeking Council approval.

Re: TREX Application Update

The Director of Protective Services provided an update advising that the Fire Department will receive a complete set of rescue tools to outfit the new Pumper Truck/Rescue Unit under the Transportation Rescue Extrication Grant Program and noted that five (5) fire fighters will attend training in Regina as part of the conditional grant agreement.

CORRESPONDENCE

MARK TKATCHUK

Re: Aquatic Centre Hours Survey

Planning Committee recommended that a written response be sent to the correspondent regarding the Aquatic Centre's hours of operation.

REPORTS – None

INQUIRIES

There were no Inquiries discussed during this meeting.

IN CAMERA

09/23 BE IT RESOLVED That pursuant to Section 94 of the *Cities Act*, Part III of the *Local Government Freedom of Information and Protection of Privacy Act*, and as outlined in the Procedure Bylaw No. 2108, Schedule "A", That the Meeting move In Camera at 8:06 p.m.

Moved by Councillor Taylor
CARRIED

10/23 BE IT RESOLVED That Planning Committee reconvene to open session at 8:59 p.m.

Moved by Councillor Ironstand
CARRIED

NEXT MEETING DATE – Monday, March 20th, 2023, commencing at 5:15 p.m.

ADJOURNMENT

11/23 BE IT RESOLVED That the meeting adjourn at 9:00 p.m.

Moved by Councillor MacAngus
CARRIED

DEPUTY MAYOR

CITY CLERK

MEETING: Planning Committee - 20 Mar 2023

TO: Randy Patrick, City Manager

FROM: Cheryl DeNeire, Director of Parks & Recreation

SUBJECT: The Strides to Better Health Program Request

Background Information

The Strides to Better Health Program is an exercise and education program, where individuals with complex health conditions receive the exercise support that they need in order to build skills for chronic disease self-management and maintenance of an active lifestyle. The program offers professionally supervised exercise, peer support, disease specific education and self-management skills development with a primary focus on cardiac and pulmonary rehabilitation.

The program is facilitated by employees of the Saskatchewan Health Authority. SHA is a non-profit based organization operated by the province. The program has a limited budget that is comprised of public funding and the funds needed to provide the program at no cost to the users is not available.

The need for this program to be fully accessible to any user requiring it has caused the Clinical Integration Manager, Chronic Disease- Strides Program to request a partnership with the City to operate this program free of charge to its users by reducing the hourly rate of \$40.00/hour to \$15.00/hour. In return to receiving this special rate, the program would expose users to the facility and to potential membership or day usage.

The program currently runs 3 days per week for 2 hours each day.

This request was discussed at Council on February 27, 2023 with the decision being tabled until more information was provided.

Strategic Goal(s)

SG2.0: Sustainability

SG3.0: Economic Vitality;

SG4.0: Healthy and Safe Community

Framework for Recreation in Canada: Inclusion & Access; Supportive Environments

Recreation Master Plan: Access for All, More Active Residents, More Vibrant Community

Dicussion and Comment

Financial assistance from the City falls under two policies:

1. Community Development Financial Assistance Program (Policy #F-01-010)

- 3.0 Ineligible Organizations:
 - c) *This policy deems the SHA as an ineligible organization.*

2. Leisure Services Fees & Charges

- 3.3 Application of Rental Rates:
 - a) *Rental rates will be charged to all customers utilizing facilities covered by this policy.*
- 3.6 Accessibility Subsidy Program: *User fees may be considered for maximum subsidy to encourage participation by individuals and groups where the total cost of the program has been identified as being a barrier to participation. The following process identifying individuals applies:- A therapeutic or health recovery program is established whereby the community or individuals work experience enhanced quality of life through participation.*
- 3.7 Maximum Subsidy: *a) where subsidized fees are deemed important for reasons stated in section 3.4 and 3.5, the maximum subsidy to be provided to participants shall be 50% of the already established rate. b) where subsidized fees are deemed important for reasons stated in section 3.6, the maximum subsidy may be extended beyond 50% as per item 3.4, as deemed necessary by the Director of Leisure Services.*

Clarifying questions asked of the Clinical Integration Manager-Chronic Disease: Strides Program were:

1. The number of weeks per year that the program would operate for 6 hours per week at the NWFH.

Answer: 46-49 weeks/year

Note: Full rental cost for 46 weeks/year at 2023 rates:

\$40.80/hour + taxes = \$11,260.80 + taxes

Requested rental rate for 46 weeks/year:

\$15/hour + taxes = \$4,140 + taxes

Subsidy of \$7,120.80 + taxes per year **(63.24%)**

2. A greater explanation of what is covered by the SHA Strides Program budget.

Answer: A budget has not been provided for the Strides program. I know this will be reviewed and will need to be formalized at some point, but I have been told what we are currently paying will not be able to be provided/continued.

3. I understand that 6 hours/week of free time at the Alex Dillabough Centre is still available. Would a combination of both locations work?

Answer: One location works best due to equipment and storage, rather than splitting the time. The benefits of the Fieldhouse far outweigh the benefits of the Alex Dillabough Centre for our programming. The Fieldhouse is more centralized for North Battleford residents. Many people do not have transportation to Battleford. Cab prices are high for travel. ~\$8.00 one way. The bus stops directly at the Fieldhouse. There is better viability to the program as well, as many people stop in and ask about the program and are registered via this process as well. The Fieldhouse also provides a better graduation

plan, as participants are already used to attending the Fieldhouse and can personally be introduced to the Forever In Motion leaders. It is also an easy transition into walking upstairs.

4. Any other information that you may like to share.

Answer: Our goal is to try to avoid having to charge clients for the service provided from the SHA team. Each client sits in a different financial position and being able to keep it available for all clients for equivalent care is important. A reduced rate would help ensure this as could be an achievable request for budget. Membership would be promoted to all for their consideration for continuing with fitness after graduation from the program.

Options

Recommend for Council approval:

- Approve a 50% subsidy as per section 3.7 a) of the Leisure Services Fees and Charges Policy. (\$20.40/hour plus taxes) * *Annual rate increase to be included as approved by Council*
- Approve the 63.24% subsidy as per section 3.7 b) of the Leisure Services Fees and Charges Policy. (\$15/hour plus taxes) * *Annual rate increase to be included as approved by Council*
- Amend the Community Development Financial Assistance Program Policy to include SHA as an eligible organization.
- Not approve a subsidy for this program. The rental rate would remain at 40.80/hour + taxes for the 2023 fiscal year.

Budget Issues

The Strides program is currently paying the regular rental rate of \$40/hour + taxes. If they continued to do so, the maximum revenue change could be (\$7,120.40 per year), based on their current booking of 6 hours/week.

Public Notice and Communication

n/a

Recommendation(s):

That Planning Committee make recommendation per the options provided to the next Regular Council Meeting for resolution.

Attachments/Corresponding Documentation

[Strides For Better Health Request Letter](#)
[Leisure Services Fees and Charges Policy](#)
[Community Dev Financial Assistance Policy](#)

Respectfully submitted,

Cheryl DeNeire, Director of Parks & Recreation
Parks & Recreation

Approved By:

Stacey Hadley, City Clerk
Randy Patrick, City Manager

Status:

Approved - 15 Mar 2023
Approved - 15 Mar 2023



Tammy Taylor
 Clinical Integration Manager, Chronic Disease
 Strides Program
 Street Address
 North Battleford, SK S9A 3G8
 P: 306-852-7701 | F: 306-873-4822

February 16, 2023

North Battleford City Council
 1291-101 Street
 North Battleford, SK S9A 2Y6

Dear City Council Members,

The Strides to Better Health Program (Strides) is an exercise and education program, where individuals with complex health conditions receive the exercise support that they need in order to build skills for chronic disease self-management and maintenance of an active lifestyle. This program offers professionally supervised exercise, peer support, disease specific education and self-management skills development. The primary focus is cardiac and pulmonary rehabilitation, but is not only limited to this population. The goal is to improve fitness, reduce risk factors and to continue with regular exercise after completion of the program.

Since resumption of this program, post Covid, NationsWest Field House (NWFH) has been used. The program runs 3 days/week (Monday am, Tuesday pm, and Thursday am), for 2 hours each day. Participants enjoy this location thanks to the additional amenities, accessibility and large space for exercising.

This program is facilitated by employees of the Saskatchewan Health Authority, falling under the Chronic Disease Management portfolio. The Saskatchewan Health Authority (SHA) is not a registered charity, but it is a nonprofit based organization providing services to members of the community. Given this status and a limited budget that is comprised of public funding, I am reaching out in hopes of reaching a partnership for our programming.

Developing a partnership would have benefit for both parties involved. The NWFH would benefit with generation of business and encouragement of memberships for participants from SHA employees. Exercise is encouraged to become a lifelong habit. Forever In Motion (FIM) takes places in NWFH and many clients are connected to this program once they have graduated from Strides programming. The encouragement of Senior’s health, leads to less dollars spent on healthcare, which could lead to the possibility of government funds for recreation in future years.

Our program runs in other communities as well, and has successfully developed partnerships with the communities they serve. I am hoping you will consider a reduction to a proposed rate of \$30/2 hour day. This would allow us to continue to run our program without the need to charge a fee to participants, allowing them to possibly spend money on a membership.

Healthy People, Healthy Saskatchewan

The Saskatchewan Health Authority works in the spirit of truth and reconciliation, acknowledging Saskatchewan as the traditional territory of First Nations and Métis People.

NOTICE OF CONFIDENTIALITY: This information is for the recipient(s) listed and is considered confidential by law. If you are not the intended recipient, any use, disclosure, copying or communication of the contents is strictly prohibited.

Thank you for your consideration of this. Please do not hesitate to reach out with questions or to engage in further discussion. I can be reached via email at tammy.taylor@saskhealthauthority.ca or by phone at 306-852-7701.

Sincerely,

Tammy Taylor
Clinical Integration Manager, Chronic Disease



POLICY

ISSUED: Council Mtg. #55; May 25, 2015

LEISURE SERVICES FEES AND CHARGES

1. PURPOSE

To establish an appropriate source of funding and an equitable method of recovering costs associated with the City of North Battleford Leisure Services Department. The objectives of this policy are:

- a) To ensure that those who benefit from City-sponsored Leisure services pay a fair and equitable share of the cost of such services.
- b) To ensure that the City's fees and charges do not discourage the delivery of service activities by outside organizations.
- c) To ensure fees and charges are not counter-productive to program objectives.
- d) To encourage participation in Leisure activities by all residents including the economically disadvantaged and special needs individuals.
- e) To ensure consistency in the fees and charges at all Leisure facilities that provide the same or similar service to customers.

2. DEFINITIONS

- 2.1 Activity Area – is a definable space, which customers can rent to carry out a specific activity. An activity area may facilitate a variety of activities (e.g. a meeting room which can be used for meetings, socials, classes, etc.) or may be limited to only one type of activity (e.g. ball fields).
- 2.2 Additional Rental Cost – all out-of-pocket expenses associated with rental. Examples of such costs include staff costs outside of regular work hours, security costs, extra tables and chairs, extra garbage pick-up, etc.
- 2.3 Chargeable Sports fields – Sports fields (soccer fields, ball diamonds, etc.) located in the City used to accommodate local, provincial, national, and international programs and events.
- 2.4 Customer – shall mean an individual, user group and outside organization, association or community group.

2.5 Recoverable Costs – shall include all common costs associated with operation of a facility. Common operating costs are as follows.

- a) Coop Aquatic Centre, NationsWEST Field House
 - i) Staffing and payroll costs. This includes, but is not limited to customer service and bookings staff, supervision, lifeguards, instructors, preventative maintenance staff, building operators, and janitors.
 - ii) Administration, which includes uniforms, car allowance, courier, training, telephone, insurance, security, office supplies and photocopying, and banking costs.
 - iii) Preventative maintenance, which includes all direct and indirect costs for operations and maintenance services for the facility.
 - iv) Utilities. This includes water, sewer, gas, telephone and power.
 - v) Equipment repairs and purchases.
 - vi) Contributions to major capital replacement reserves where applicable.

- b) Indoor Arenas (excluding costs associated with public skating and special non ice events)
 - i) Staffing and payroll costs. This includes, but is not limited to arena operators, maintenance caretakers and/or operators, customer service and bookings staff, supervision, preventative maintenance staff and janitors.
 - ii) Administration, which includes uniforms, car allowance, courier, training, telephone, insurance, security, office supplies and photocopying, and banking costs.
 - iii) Preventative maintenance, which includes all direct and indirect costs for operations and maintenance services for the facility.
 - iv) Utilities. This includes water, sewer, gas, telephone and power.
 - v) Maintenance includes cleaning supplies, garbage collection, scoreboard, ice resurfer and ice edger charged to facility from City equipment pool, public address system, goal netting, etc.
 - vi) Contributions to major capital replacement reserves where applicable.

- c) Chargeable sports fields – applicable to costs only during the peak season of use by the majority of sport groups. Typically this can be established on a six (6) week Spring or Fall session.
 - d) Recognizing that the majority of fields are available at any time for general use, and are not gated but maintained for a 20 week summer season, that the fees for use be set at recovering 75% of cost established for a six week period and include:
 - i) turf maintenance (irrigation and fertilizing, cutting and aeration of turf, and top dressing).
 - ii) field maintenance (dragging infields, repairing structures, etc).
 - iii) Additional general maintenance (pest and litter control) as required.
 - iv) Contributions to major capital replacement reserves where applicable.
 - v) As the City does not line or mark fields, if required by the City, this cost is offset 100% to the user in addition to the established rental rate.
- 2.6 Rental Category – refers to a grouping of activity areas that provide the same or similar services. Such activity areas may be found in more than one facility.
- 2.7 Rental Rate – is the rental charge established for each rental category expressed in terms of a definitive unit (i.e. per hour, per game, per day, or per participant).
- 2.8 Targeted Participation/Spectatorship Levels – shall be the targeted level below which the objectives (social and/or economic impact) of the program could not be achieved. Minimum number of participants.
- 2.9 City-Sponsored Program – a leisure activity delivered by the Leisure Services Department for which the Department is solely responsible for associated costs, revenues and administrative functions.
- 2.10 Private Benefits – benefits that accrue to individuals through their participation in or spectatorship at City-sponsored programs.
- 2.11 Public Benefits – benefits that accrue to the City as a whole (e.g. services that contribute to attracting new residents and businesses to the City, thereby expanding the tax base and enhancing the local economy).
- 2.12 Individuals – shall be interpreted to mean individuals or groups.
- 2.13 Program – an activity (or group of activities) undertaken to produce a product or service that will benefit, directly or indirectly, all residents or a particular segment of the population.

- 2.14 User Fee – a fee charged for the opportunity to participate in or be a spectator at the City-sponsored program.
- 2.15 Base Rate – the rate set to maximize revenue and/or to achieve cost recovery objective(s). Typically the cost to operate the facility to achieve a recovery goal on operational expense.
- 2.16 Outside Organizations – any provider of Leisure Services other than Civic departments and agencies. Outside organizations include other public agencies, non-profit organizations, commercial organizations and volunteer organizations.
- 2.17 Special Needs Individuals – individuals who are physically disabled, mentally disabled or have learning disabilities.
- 2.18 General Admission – a fee charged to allow single access to a City sponsored activity (including drop-in fitness programs) without the need to pre-register or provide advance notice.
- 2.19 Structured Activities – City sponsored activities which require participants to pre-register.
- 2.20 Program Costs – includes facility rental charges, operating costs and staffing costs (including programming, supervision, contract services, etc.) associated with programs.

3. POLICY

The Administration shall have authority to set and to update user fee\rental rates in accordance with the criteria set out in this Policy.

3.0 Cost Recovery Objectives

Rental rates are set to recover the cost-recovery objectives established by City Council, as follows:

- a) The combined cost-recovery objective for the City's Leisure facilities (Field House, Arenas, DRC) is 50% of the recoverable costs, the Coop Aquatic Centre adjusted to 45% – 50%, Sport Fields 75% of the cost to maintain during peak use season. Consideration will be given to fair market value and user affordability thresholds and the purpose statements guiding the policy.

- 3.1 User Fee Rates – user fees for City-sponsored Leisure Service programs will be set at levels that reflect the purpose, value and quality of the service provided, and targeted participation/spectatorship levels. Consideration will be given to the impact such fees may have on comparable private sector services.

- a) Structured Activities – the fees for structured activities shall be set to achieve 100% cost-recovery of cost to run program as per 2.20. Internal facility rental charges (city owned facilities) are not applicable for department run programs.
- b) General Admission Programs – the fees for general admission programs shall be set to recover a minimum of 50% of the total cost of providing the particular service and consider market comparisons and user affordability thresh holds.
- c) Facility Rental Fees and Charges – applies to the following facilities under the jurisdiction of the Leisure Services Department

Coop Aquatic Centre
NationsWEST Field House
Civic Centre
Don Ross Arena
Don Ross Centre
Chargeable Sportsfields

3.2 Rental Rates

- a) Rental rates will be adjusted periodically to reasonably reflect a fair market value.
- b) When experience shows that rate adjustments are required to achieve parity with the market and to reflect a level playing field, rates will be set to maximize revenue.
- c) Arena rental rates will be established using combined arena operating costs\recoveries with one uniform ice rate applicable to both arenas.
- d) Arena rates for youth groups to be maintained within the range of 55 – 60% of the adult rate.

3.3 Application of Rental Rates

- a) Rental rates will be charged to all customers utilizing facilities covered by this policy.
- b) Rental rates will not be waived under any circumstances. Rental rates are already subsidized.
- c) All additional costs associated with a rental will be recovered from the customer.

3.4 Fully-Subsidized Services – user fees may not be charged for programs identified as “Basic Services”. A basic service is one that:

- a) Addresses a concern or problem that affects the community-at-large and generates, thereby, a benefit to the general public.
- b) Addresses a need for a standard of service expressed by a specific target group representing a large portion of the community.
- c) Is available at the neighbourhood level with minimal cost (e.g. transportation, equipment, etc.) to the participant.

3.5 Partially-Subsidized Services – notwithstanding 3.1 above, at the discretion of the Director of Leisure Services, user fees may be temporarily set to recover less than the total cost of the services:

- a) When it is necessary to promote on a short term basis a program to attract new participants or spectators in order to maximize usage and increase patronage.
- b) When program costs to intended participants are considered prohibitive, yet it is necessary, because of the associated private and/or public benefits, to encourage their participation/spectatorship.
- c) When it is necessary to promote family recreation and the encouragement of a leisure lifestyle for the family.
- d) When the program involves the development and/or use of advanced skills, the subsidy is reduced.
- e) When the program provides economic benefits and/or promotes tourism opportunities that benefit the community at large.

3.6 Accessibility Subsidy Program – notwithstanding 3.1 above, user fees may be considered for maximum subsidy to encourage participation by individuals and groups where the total cost of the program has been identified as being a barrier to participation. The following process for identifying individuals applies:

- A recognized special need, social service and senior citizen organization identifies to the Department individuals requiring assistance.
- The Department identifies individuals or groups requiring assistance.
- A therapeutic or health recovery program is established whereby the community or individuals work experience enhanced quality of life through participation.

3.7 Maximum Subsidy

- a) where subsidized fees are deemed important for reasons stated in section 3.4 and 3.5, the maximum subsidy to be provided to participants shall be 50% of the already established rate. (excludes Toonie events at the Coop Aquatic Centre and NationsWEST Field House and one time promotional events).
- b) where subsidized fees are deemed important for reasons stated in section 3.6, the maximum subsidy may be extended beyond 50% as per item 3.4, as deemed necessary by the Director of Leisure Services.

3.8 Non-Subsidized Services – notwithstanding 3.1 above, user fee rates may be set to recover an amount equal to or greater than the total cost of the services:

- a) When other organizations provide similar services to the same target group. In such cases user fees may reflect market rates. Any surplus realized may be used to cross-subsidize other City sponsored leisure programs.
- b) When demand for a service substantially exceeds the capacity of a program. In such cases, any additional revenues received may be used to expand the program to satisfy the demand. Such program expansions can be provided by the City or outside organizations.
- c) When the City wishes to make a program more self-sufficient thereby encouraging other organizations (i.e. non-profit, commercial) to invest in the program and assume responsibility for delivery.
- d) When the program is requested by a specific group and extends well beyond basic skill development/use and is not a basic service or subsidized service.

3.9 Uniform Rates – uniform rates will be charged to individuals within the same target groups for same or similar services received.

3.10 Differential Rates – notwithstanding the above, differential rates may be established:

- a) between different target groups; and/or,
- b) as a means of leveling out demand for a particular program during prime and non-prime time.

4 RESPONSIBILITIES

- b) as a means of leveling out demand for a particular program during prime and non-prime time.

4 RESPONSIBILITIES

4.1 Leisure Services Department

- a) Establish user fees and set user fee rates in accordance with the criteria outlined in this Policy;
- b) Provide information to City Council on the extent to which the objectives and the financial expectations of this Policy (i.e. cost-recovery objectives) have been achieved. In most cases, this can be done during budget discussions.

4.2 City Council

- a) Approve changes to rental rates and cost-recovery objectives.
- b) Approve any amendments or recommendations to this policy, where appropriate.



City of North Battleford

Policy #F-01-010

Community Development Financial Assistance Program

Authority: City Council	Resolution No. 309
Date Adopted: September 27, 2021	Effective Date: September 27, 2021
Department Responsible: Finance	Review Date: 2023

PURPOSE

City Council annually allocates funding to local organizations through the Community Development Financial Assistance Program. The purpose of this program is to provide operational and program funding to non-profit organizations that play strategic, unique, and essential roles within North Battleford city limits. Funding is awarded on an annual basis and is subject to annual budget approval by City Council. This policy specifically applies to discretionary funding amounts only.

DEFINITIONS

Core Funding: Funding that can be spent on an organization’s core functions, for example wages, communications, operations, governance, or income generation.

POLICY

The City of North Battleford recognizes the critical role non-profit organizations play in supporting our local economy, providing the social services, programming and resources required in the health, safety, and well-being of our community. This policy is intended to support the importance of our local non-profit organizations while establishing the guidelines, criteria, and procedures necessary to allocate funding based on fair and fiscally responsible practices with respect to the approval of Community Development Funding.



Policy #F-01-010

GUIDELINES AND PROCEDURES

Application Criteria

Required Grant Application Documents:

- a. Community Development Financial Assistance Program application
- b. Financial Statement for the previous year
- c. Budget for the upcoming year
- d. Year-to-date Balance Sheet and Profit & Loss Statement

Eligible Organizations must:

- a. Be a registered non-profit community organization that is currently operating and that has been incorporated for at least one (1) full year at the time of application submission.
- b. Be based in Saskatchewan and primarily serve city of North Battleford residents.
- c. Be open to the public and/or allow reasonable public access.
- d. Demonstrate community need for the project
- e. Be responsible for the development, implementation, and evaluation of those activities for which the funds are intended.
- f. That does not exclude anyone based on religion, national or ethnic origin, color, sex, sexual orientation, age, or mental or physical disability. This does not preclude those organizations that restrict services to a particular sector of the community for reasons of improving the conditions of disadvantaged individuals or groups in accordance with Section 15(10(2) of the *Charter of Rights*.
- g. Have a clearly defined organizational mission and primary services which align with one or more priorities within the City's Strategic Plan.
- h. Have a distinct separation between the budget of its funded activities and the furtherance of an organization's religious and political mandate (if applicable).
- i. Be in good standing with the City of North Battleford (no outstanding accounts such as unpaid taxes, utilities, tickets, permits, general invoicing and remain up to date on follow-up reporting from previous financial assistance programs with the City)



Policy #F-01-010

Ineligible Organizations include:

- a. Education, government, or political institutions
- b. Municipal service providers such as fire and police
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- g. Project expenses incurred prior to the award of any funding
- h. Reimbursement of volunteer hours
- i. Activities that primarily benefit one individual only
- j. Out of town activities and travel
- k. Projects eligible for other sources of City funding

Funding Level

The amount of funds available for allocation is based on historical funding allotments provided by the City and will not increase without prior Council approval.

Annual Funding Cycle: January 1 to December 31

Process & Dates:

- a. Application period opens to the public the first week of July annually
- b. Administration receives completed applications before the deadline of the last Friday in September at 4 p.m.
- c. Adjudication Committee reviews and evaluates each application



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- d. Adjudication Committee sends a report of recommended funding recipients and the annual funding amount to Council prior to the annual budget approval
- e. Council reviews and may approve the recommendations as part of the budget approval process
- f. Administration notifies all applicants upon budget approval
- g. Funds disbursed to approved Organizations for the funding cycle as per administration direction.
- h. Annual Reporting due January for the previous year funding cycle for approved projects \$5,000 or under.
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Adjudication Committee

Composition

The Adjudication Committee will be comprised of 3 members of Council and one member of the City’s Finance Department.

Evaluation Criteria

The Adjudication Committee will utilize an evaluation matrix to assess each application on the same criteria.

The matrix will be completed individually by committee members with the final assessment being the average grade from the group.

Applications are evaluated by the Community Development Financial Assistance Program Adjudication Committee against several criteria including:

- a. Strategic alignment - The degree to which the project aligns with the City of North Battleford’s Strategic Plan
- b. Uniqueness - How unique the project or organization is compared to other Organizations within the community that provide the same type of service to a similar demographic or target audience.
- c. Level of Community Need - The social, cultural, and economic impact of the organization/project in the community
- d. Community Impact - The level of impact that the project has on residents of the community and the number of people impacted



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- e. Inclusiveness: The level of practice or policy of providing equal access to opportunities and resources for people who might otherwise be excluded or marginalized, such as those having physical or mental disabilities or belonging to other minority groups

Recommendations from the Adjudication Committee are then presented to Council for approval. As funding is granted on an annual basis, all grants are required to be spent in the year paid and no carry over will be allowed.

Application Appeal Process

There is no application appeal process for community organizations. Organizations that are unsuccessful in attaining funds are eligible to apply for other grants administered by the City of North Battleford.

Follow-up Reporting and Evaluation

Funded community organizations will be required to submit a Quarterly and/or Annual Follow Up Reporting and performance information based on the organizations reporting requirements outlined within the funding agreement to be eligible for future funding under the Community Development Financial Assistance Program.

The follow-up report must include a breakdown of program and volunteer hours as well as an evaluation of the project and its effectiveness/success.

Future Funding

Eligibility of a repeat request will also include the required past submission of the Quarterly and/or Annual Follow Up Reporting evaluations, unless otherwise arranged with the Finance Department.



Tammy Taylor
 Clinical Integration Manager, Chronic Disease
 Strides Program
 Street Address
 North Battleford, SK S9A 3G8
 P: 306-852-7701 | F: 306-873-4822

February 16, 2023

North Battleford City Council
 1291-101 Street
 North Battleford, SK S9A 2Y6

Dear City Council Members,

The Strides to Better Health Program (Strides) is an exercise and education program, where individuals with complex health conditions receive the exercise support that they need in order to build skills for chronic disease self-management and maintenance of an active lifestyle. This program offers professionally supervised exercise, peer support, disease specific education and self-management skills development. The primary focus is cardiac and pulmonary rehabilitation, but is not only limited to this population. The goal is to improve fitness, reduce risk factors and to continue with regular exercise after completion of the program.

Since resumption of this program, post Covid, NationsWest Field House (NWFH) has been used. The program runs 3 days/week (Monday am, Tuesday pm, and Thursday am), for 2 hours each day. Participants enjoy this location thanks to the additional amenities, accessibility and large space for exercising.

This program is facilitated by employees of the Saskatchewan Health Authority, falling under the Chronic Disease Management portfolio. The Saskatchewan Health Authority (SHA) is not a registered charity, but it is a nonprofit based organization providing services to members of the community. Given this status and a limited budget that is comprised of public funding, I am reaching out in hopes of reaching a partnership for our programming.

Developing a partnership would have benefit for both parties involved. The NWFH would benefit with generation of business and encouragement of memberships for participants from SHA employees. Exercise is encouraged to become a lifelong habit. Forever In Motion (FIM) takes places in NWFH and many clients are connected to this program once they have graduated from Strides programming. The encouragement of Senior’s health, leads to less dollars spent on healthcare, which could lead to the possibility of government funds for recreation in future years.

Our program runs in other communities as well, and has successfully developed partnerships with the communities they serve. I am hoping you will consider a reduction to a proposed rate of \$30/2 hour day. This would allow us to continue to run our program without the need to charge a fee to participants, allowing them to possibly spend money on a membership.

Healthy People, Healthy Saskatchewan

The Saskatchewan Health Authority works in the spirit of truth and reconciliation, acknowledging Saskatchewan as the traditional territory of First Nations and Métis People.

NOTICE OF CONFIDENTIALITY: This information is for the recipient(s) listed and is considered confidential by law. If you are not the intended recipient, any use, disclosure, copying or communication of the contents is strictly prohibited.

Thank you for your consideration of this. Please do not hesitate to reach out with questions or to engage in further discussion. I can be reached via email at tammy.taylor@saskhealthauthority.ca or by phone at 306-852-7701.

Sincerely,

Tammy Taylor
Clinical Integration Manager, Chronic Disease



POLICY

ISSUED: Council Mtg. #55; May 25, 2015

LEISURE SERVICES FEES AND CHARGES

1. PURPOSE

To establish an appropriate source of funding and an equitable method of recovering costs associated with the City of North Battleford Leisure Services Department. The objectives of this policy are:

- a) To ensure that those who benefit from City-sponsored Leisure services pay a fair and equitable share of the cost of such services.
- b) To ensure that the City's fees and charges do not discourage the delivery of service activities by outside organizations.
- c) To ensure fees and charges are not counter-productive to program objectives.
- d) To encourage participation in Leisure activities by all residents including the economically disadvantaged and special needs individuals.
- e) To ensure consistency in the fees and charges at all Leisure facilities that provide the same or similar service to customers.

2. DEFINITIONS

- 2.1 Activity Area – is a definable space, which customers can rent to carry out a specific activity. An activity area may facilitate a variety of activities (e.g. a meeting room which can be used for meetings, socials, classes, etc.) or may be limited to only one type of activity (e.g. ball fields).
- 2.2 Additional Rental Cost – all out-of-pocket expenses associated with rental. Examples of such costs include staff costs outside of regular work hours, security costs, extra tables and chairs, extra garbage pick-up, etc.
- 2.3 Chargeable Sports fields – Sports fields (soccer fields, ball diamonds, etc.) located in the City used to accommodate local, provincial, national, and international programs and events.
- 2.4 Customer – shall mean an individual, user group and outside organization, association or community group.

2.5 Recoverable Costs – shall include all common costs associated with operation of a facility. Common operating costs are as follows.

- a) Coop Aquatic Centre, NationsWEST Field House
 - i) Staffing and payroll costs. This includes, but is not limited to customer service and bookings staff, supervision, lifeguards, instructors, preventative maintenance staff, building operators, and janitors.
 - ii) Administration, which includes uniforms, car allowance, courier, training, telephone, insurance, security, office supplies and photocopying, and banking costs.
 - iii) Preventative maintenance, which includes all direct and indirect costs for operations and maintenance services for the facility.
 - iv) Utilities. This includes water, sewer, gas, telephone and power.
 - v) Equipment repairs and purchases.
 - vi) Contributions to major capital replacement reserves where applicable.

- b) Indoor Arenas (excluding costs associated with public skating and special non ice events)
 - i) Staffing and payroll costs. This includes, but is not limited to arena operators, maintenance caretakers and/or operators, customer service and bookings staff, supervision, preventative maintenance staff and janitors.
 - ii) Administration, which includes uniforms, car allowance, courier, training, telephone, insurance, security, office supplies and photocopying, and banking costs.
 - iii) Preventative maintenance, which includes all direct and indirect costs for operations and maintenance services for the facility.
 - iv) Utilities. This includes water, sewer, gas, telephone and power.
 - v) Maintenance includes cleaning supplies, garbage collection, scoreboard, ice resurfer and ice edger charged to facility from City equipment pool, public address system, goal netting, etc.
 - vi) Contributions to major capital replacement reserves where applicable.

- c) Chargeable sports fields – applicable to costs only during the peak season of use by the majority of sport groups. Typically this can be established on a six (6) week Spring or Fall session.
 - d) Recognizing that the majority of fields are available at any time for general use, and are not gated but maintained for a 20 week summer season, that the fees for use be set at recovering 75% of cost established for a six week period and include:
 - i) turf maintenance (irrigation and fertilizing, cutting and aeration of turf, and top dressing).
 - ii) field maintenance (dragging infields, repairing structures, etc).
 - iii) Additional general maintenance (pest and litter control) as required.
 - iv) Contributions to major capital replacement reserves where applicable.
 - v) As the City does not line or mark fields, if required by the City, this cost is offset 100% to the user in addition to the established rental rate.
- 2.6 Rental Category – refers to a grouping of activity areas that provide the same or similar services. Such activity areas may be found in more than one facility.
- 2.7 Rental Rate – is the rental charge established for each rental category expressed in terms of a definitive unit (i.e. per hour, per game, per day, or per participant).
- 2.8 Targeted Participation/Spectatorship Levels – shall be the targeted level below which the objectives (social and/or economic impact) of the program could not be achieved. Minimum number of participants.
- 2.9 City-Sponsored Program – a leisure activity delivered by the Leisure Services Department for which the Department is solely responsible for associated costs, revenues and administrative functions.
- 2.10 Private Benefits – benefits that accrue to individuals through their participation in or spectatorship at City-sponsored programs.
- 2.11 Public Benefits – benefits that accrue to the City as a whole (e.g. services that contribute to attracting new residents and businesses to the City, thereby expanding the tax base and enhancing the local economy).
- 2.12 Individuals – shall be interpreted to mean individuals or groups.
- 2.13 Program – an activity (or group of activities) undertaken to produce a product or service that will benefit, directly or indirectly, all residents or a particular segment of the population.

- 2.14 User Fee – a fee charged for the opportunity to participate in or be a spectator at the City-sponsored program.
- 2.15 Base Rate – the rate set to maximize revenue and/or to achieve cost recovery objective(s). Typically the cost to operate the facility to achieve a recovery goal on operational expense.
- 2.16 Outside Organizations – any provider of Leisure Services other than Civic departments and agencies. Outside organizations include other public agencies, non-profit organizations, commercial organizations and volunteer organizations.
- 2.17 Special Needs Individuals – individuals who are physically disabled, mentally disabled or have learning disabilities.
- 2.18 General Admission – a fee charged to allow single access to a City sponsored activity (including drop-in fitness programs) without the need to pre-register or provide advance notice.
- 2.19 Structured Activities – City sponsored activities which require participants to pre-register.
- 2.20 Program Costs – includes facility rental charges, operating costs and staffing costs (including programming, supervision, contract services, etc.) associated with programs.

3. POLICY

The Administration shall have authority to set and to update user fee\rental rates in accordance with the criteria set out in this Policy.

3.0 Cost Recovery Objectives

Rental rates are set to recover the cost-recovery objectives established by City Council, as follows:

- a) The combined cost-recovery objective for the City's Leisure facilities (Field House, Arenas, DRC) is 50% of the recoverable costs, the Coop Aquatic Centre adjusted to 45% – 50%, Sport Fields 75% of the cost to maintain during peak use season. Consideration will be given to fair market value and user affordability thresholds and the purpose statements guiding the policy.
- 3.1 User Fee Rates – user fees for City-sponsored Leisure Service programs will be set at levels that reflect the purpose, value and quality of the service provided, and targeted participation/spectatorship levels. Consideration will be given to the impact such fees may have on comparable private sector services.

- a) Structured Activities – the fees for structured activities shall be set to achieve 100% cost-recovery of cost to run program as per 2.20. Internal facility rental charges (city owned facilities) are not applicable for department run programs.
- b) General Admission Programs – the fees for general admission programs shall be set to recover a minimum of 50% of the total cost of providing the particular service and consider market comparisons and user affordability thresh holds.
- c) Facility Rental Fees and Charges – applies to the following facilities under the jurisdiction of the Leisure Services Department

Coop Aquatic Centre
NationsWEST Field House
Civic Centre
Don Ross Arena
Don Ross Centre
Chargeable Sportsfields

3.2 Rental Rates

- a) Rental rates will be adjusted periodically to reasonably reflect a fair market value.
- b) When experience shows that rate adjustments are required to achieve parity with the market and to reflect a level playing field, rates will be set to maximize revenue.
- c) Arena rental rates will be established using combined arena operating costs\recoveries with one uniform ice rate applicable to both arenas.
- d) Arena rates for youth groups to be maintained within the range of 55 – 60% of the adult rate.

3.3 Application of Rental Rates

- a) Rental rates will be charged to all customers utilizing facilities covered by this policy.
- b) Rental rates will not be waived under any circumstances. Rental rates are already subsidized.
- c) All additional costs associated with a rental will be recovered from the customer.

3.4 Fully-Subsidized Services – user fees may not be charged for programs identified as “Basic Services”. A basic service is one that:

- a) Addresses a concern or problem that affects the community-at-large and generates, thereby, a benefit to the general public.
- b) Addresses a need for a standard of service expressed by a specific target group representing a large portion of the community.
- c) Is available at the neighbourhood level with minimal cost (e.g. transportation, equipment, etc.) to the participant.

3.5 Partially-Subsidized Services – notwithstanding 3.1 above, at the discretion of the Director of Leisure Services, user fees may be temporarily set to recover less than the total cost of the services:

- a) When it is necessary to promote on a short term basis a program to attract new participants or spectators in order to maximize usage and increase patronage.
- b) When program costs to intended participants are considered prohibitive, yet it is necessary, because of the associated private and/or public benefits, to encourage their participation/spectatorship.
- c) When it is necessary to promote family recreation and the encouragement of a leisure lifestyle for the family.
- d) When the program involves the development and/or use of advanced skills, the subsidy is reduced.
- e) When the program provides economic benefits and/or promotes tourism opportunities that benefit the community at large.

3.6 Accessibility Subsidy Program – notwithstanding 3.1 above, user fees may be considered for maximum subsidy to encourage participation by individuals and groups where the total cost of the program has been identified as being a barrier to participation. The following process for identifying individuals applies:

- A recognized special need, social service and senior citizen organization identifies to the Department individuals requiring assistance.
- The Department identifies individuals or groups requiring assistance.
- A therapeutic or health recovery program is established whereby the community or individuals work experience enhanced quality of life through participation.

3.7 Maximum Subsidy

- a) where subsidized fees are deemed important for reasons stated in section 3.4 and 3.5, the maximum subsidy to be provided to participants shall be 50% of the already established rate. (excludes Toonie events at the Coop Aquatic Centre and NationsWEST Field House and one time promotional events).
- b) where subsidized fees are deemed important for reasons stated in section 3.6, the maximum subsidy may be extended beyond 50% as per item 3.4, as deemed necessary by the Director of Leisure Services.

3.8 Non-Subsidized Services – notwithstanding 3.1 above, user fee rates may be set to recover an amount equal to or greater than the total cost of the services:

- a) When other organizations provide similar services to the same target group. In such cases user fees may reflect market rates. Any surplus realized may be used to cross-subsidize other City sponsored leisure programs.
- b) When demand for a service substantially exceeds the capacity of a program. In such cases, any additional revenues received may be used to expand the program to satisfy the demand. Such program expansions can be provided by the City or outside organizations.
- c) When the City wishes to make a program more self-sufficient thereby encouraging other organizations (i.e. non-profit, commercial) to invest in the program and assume responsibility for delivery.
- d) When the program is requested by a specific group and extends well beyond basic skill development/use and is not a basic service or subsidized service.

3.9 Uniform Rates – uniform rates will be charged to individuals within the same target groups for same or similar services received.**3.10** Differential Rates – notwithstanding the above, differential rates may be established:

- a) between different target groups; and/or,
- b) as a means of leveling out demand for a particular program during prime and non-prime time.

4 RESPONSIBILITIES

- b) as a means of leveling out demand for a particular program during prime and non-prime time.

4 RESPONSIBILITIES

4.1 Leisure Services Department

- a) Establish user fees and set user fee rates in accordance with the criteria outlined in this Policy;
- b) Provide information to City Council on the extent to which the objectives and the financial expectations of this Policy (i.e. cost-recovery objectives) have been achieved. In most cases, this can be done during budget discussions.

4.2 City Council

- a) Approve changes to rental rates and cost-recovery objectives.
- b) Approve any amendments or recommendations to this policy, where appropriate.



City of North Battleford

Policy #F-01-010

Community Development Financial Assistance Program

Authority: City Council	Resolution No. 309
Date Adopted: September 27, 2021	Effective Date: September 27, 2021
Department Responsible: Finance	Review Date: 2023

PURPOSE

City Council annually allocates funding to local organizations through the Community Development Financial Assistance Program. The purpose of this program is to provide operational and program funding to non-profit organizations that play strategic, unique, and essential roles within North Battleford city limits. Funding is awarded on an annual basis and is subject to annual budget approval by City Council. This policy specifically applies to discretionary funding amounts only.

DEFINITIONS

Core Funding: Funding that can be spent on an organization’s core functions, for example wages, communications, operations, governance, or income generation.

POLICY

The City of North Battleford recognizes the critical role non-profit organizations play in supporting our local economy, providing the social services, programming and resources required in the health, safety, and well-being of our community. This policy is intended to support the importance of our local non-profit organizations while establishing the guidelines, criteria, and procedures necessary to allocate funding based on fair and fiscally responsible practices with respect to the approval of Community Development Funding.



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GUIDELINES AND PROCEDURES

Application Criteria

Required Grant Application Documents:

- a. Community Development Financial Assistance Program application
- b. Financial Statement for the previous year
- c. Budget for the upcoming year
- d. Year-to-date Balance Sheet and Profit & Loss Statement

Eligible Organizations must:

- a. Be a registered non-profit community organization that is currently operating and that has been incorporated for at least one (1) full year at the time of application submission.
- b. Be based in Saskatchewan and primarily serve city of North Battleford residents.
- c. Be open to the public and/or allow reasonable public access.
- d. Demonstrate community need for the project
- e. Be responsible for the development, implementation, and evaluation of those activities for which the funds are intended.
- f. That does not exclude anyone based on religion, national or ethnic origin, color, sex, sexual orientation, age, or mental or physical disability. This does not preclude those organizations that restrict services to a particular sector of the community for reasons of improving the conditions of disadvantaged individuals or groups in accordance with Section 15(10(2) of the *Charter of Rights*.
- g. Have a clearly defined organizational mission and primary services which align with one or more priorities within the City's Strategic Plan.
- h. Have a distinct separation between the budget of its funded activities and the furtherance of an organization's religious and political mandate (if applicable).
- i. Be in good standing with the City of North Battleford (no outstanding accounts such as unpaid taxes, utilities, tickets, permits, general invoicing and remain up to date on follow-up reporting from previous financial assistance programs with the City)



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Ineligible Organizations include:

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- b. Municipal service providers such as fire and police
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Future Funding

Eligibility of a repeat request will also include the required past submission of the Quarterly and/or Annual Follow Up Reporting evaluations, unless otherwise arranged with the Finance Department.

Proclamation

WHEREAS Canada is officially a bilingual country, having ties to many countries through its membership in the Commonwealth of Nations and the Francophonie; and

WHEREAS the Government of Saskatchewan recognizes that Canada has two official languages and recognizes their importance; and

WHEREAS there has been an important Francophone presence in the area since the late 1800's; and

WHEREAS North Battleford is home to a vibrant and dynamic French-speaking community;

NOW THEREFORE by the powers vested in me, I, David Gillan, Mayor of the City of North Battleford, do hereby declare March 20 – 25, 2023 as *Francophonie Week* in the City of North Battleford, in union with cities and municipalities across Canada during national Francophonie week celebrations. The City will raise the Fransaskois flag on Monday, March 20, 2023 at 10:00 a.m. in front of City Hall.



David Gillan, Mayor

Proclamation

CONSIDÉRANT QUE le Canada est officiellement un pays bilingue, ayant des liens à beaucoup de pays par son adhésion dans le Commonwealth des nations et de la Francophonie; et

CONSIDÉRANT QUE le gouvernement de Saskatchewan identifie que le Canada a deux langues officielles et identifie leur importance; et

CONSIDÉRANT QU'il y a eu une présence francophone importante dans le secteur depuis les 1800; et

CONSIDÉRANT QUE de North Battleford est la maison en communauté Francophone vibrante et dynamique; et

Par le pouvoir investi en moi, Je, David Gillan, maire de la ville de North Battleford, affirme par la présente les 20 à 25 mars 2023 comme semaine de la Francophonie dans la ville de North Battleford, en union avec des villes et des municipalités à travers le Canada pendant des célébrations nationales de semaine de Francophonie. La ville lèvera le drapeau Fransaskois lundi le 20 mars 2023 à 10h00 du matin, devant l'hôtel de ville.



David Gillan, Maire



Enhancing
our *vibrant*
community.



**North
Battleford**

Treaty Six Territory | Heartland of the Métis | Saskatchewan | Canada

INCENTIVE POLICIES

- *Downtown Revitalization Tax Incentive*
- *Heritage Tax Incentive*
- *Key Corridor Tax Incentive*
- *Residential Incentive*

Full details & applications at www.cityofnb.ca.